

*Do you have an email address in your Library account?
Do you want to save paper?*

Get an email receipt for check outs!

- Check out materials at self check out station
- Press Receipt button
- Press Email button

You will receive an email with the check out receipt attached as a PDF.

FAQs

How do I add or update my email address?

- Bring library card or photo ID to Customer Service Desk

What if I didn't receive the email receipt?

- Check your email spam folder and add library.customerservice@mountainview.gov to your email address book.

Why can't I get an email receipt for check ins?

- No library card is used when checking in, so it's not possible to retrieve your email address for a receipt.

